GUIDELINES FOR PREPARATION / SUBMISSION OF ABSTRACTS

- A4 size paper
- Software – MS Word (6.0 or later version)
- The Title of the Paper in bold face, aerial 14 point font upper case (capital) letters
- The page margins should be 3.0 cm for left margin and 2.5 cm for all other margins
- The names of authors should be in Times New Roman 12 point font regular upper case letters
- Use regular italics for author affiliations
- The title, authors’ names and their affiliations (addresses) should be left aligned.
- Address(s) of author(s): The address of the institute where the work has been carried out should be clearly stated. In case the work has been carried out in several institutes / Departments, the addresses should be numbered using a superscript at the start of each author’s name
- Single line space between title and names of authors and between names of authors and their affiliations.
- Two-line spaces before typing the Abstract.
- Text of the abstract should be limited to 500 words in 12 point regular font with single line spacing
- The first line of a paragraph should be indented by 1.25 cm and different paragraphs should be separated by single line space.
- The abstract should not be more than two pages with specified page margins.

Figures: Figures should be included only if they are absolutely necessary for the abstract. If figures are included, they should either be done using computer software, and included in the text, or be drawn separately with Indian ink on tracing paper. They should be clear and dark enough for photographic reproduction. Such figures (other than those prepared by computer software and included in the text) should be inserted on the same page at the appropriate place in the text. An additional set of original figures must be provided by the author to enable editorial staff to reposition the figures, if necessary.

Acknowledgements: Should be limited to funding source/s and should be stated in one sentence.

Abstracts should clearly state the purpose, brief statement of procedure, results and conclusions. Please include your name, full address and topic on all submissions. At least one author of each abstract should register for the conference. All accepted abstracts will be published as symposium proceedings. Additionally, commended abstracts may be published in a journal after they are expanded to a manuscript followed by extensive reviewing.

The language of the conference will be English.