

TOR for the Postdoctoral Fellow/Visiting Scholar

Background

The Postgraduate Institute of Science (PGIS) has established a program to facilitate a limited number of distinguished Postdoctoral fellows/Visiting Scholars (PGIS-funded/Externally funded) from other academic institutions (local and foreign) to conduct research for a limited period at the PGIS.

Objectives

The main objective of this program is the profound integration of the Postdoctoral Fellow/Visiting Scholar into the activities of the PGIS and the academic and research capacity development of both parties with mutual agreement.

Specific Objectives

1. Be an independent scholar whilst developing his or her scientific competencies and professional skills
2. Uplift the research culture at the PGIS
3. Develop research collaborations

General Guidelines

The appointment engages a Postdoctoral Fellow/Visiting Scholar in research and scholarship on a full-time basis as outlined in the appointment letter.

Specific Guidelines

The Postdoctoral Fellow/Visiting Scholar shall,

- comply with all policies of the PGIS and external requirements related to the performance of work at the university.
- work independently in collaboration with a supervisor/mentor who is an academic member associated with the PGIS.
- request an extension of the PGIS-funded postdoctoral positions through the recommendation of the supervisor/mentor to the RGC of the PGIS. The extension of such cases will be a maximum of two years.
- submit a one-page monthly progress report through the supervisor/mentor to the Director, PGIS for PGIS funded positions (Format according to the PGIS).
- present his/her progress of the research in every six (06) months to the panel appointed by the RGC of the PGIS for PGIS funded positions.

- submit a final report based on the research carried out during the tenure at the PGIS through the supervisor/mentor to the Director PGIS (Format- according to the PGIS).
- not allowed to engage in any other full-time work or research during the period of the said appointment.
- inform the Director, PGIS if there is a conflict with the supervisor/mentor with acceptable reasons and evidence. In such cases the Director/PGIS will appoint another supervisor/mentor recommended by the RGC of the PGIS.
- not undertake any paid employment outside the PGIS without the prior approval of the Director/PGIS for the PGIS funded Postdoctoral Fellows/Visiting Scholars.
- participate actively in the activities of the PGIS based on the recommendation of the Director/PGIS.
- be permitted to teach up to one course per semester based on the recommendation of the supervisor/mentor in the postgraduate programmes conducted by the PGIS for additional payments at the PGIS rates.
- be permitted to take leave according to the conditions given in the letter of appointment.
- inform the Director/PGIS concerning the early termination, one month prior to the termination by forwarding a letter with a reasonable cause.
- be discontinued in the event of unsatisfactory progress for the PGIS funded positions.
- sign a contract if the position is funded by the PGIS.