



**POSTGRADUATE INSTITUTE OF SCIENCE (PGIS)**  
UNIVERSITY OF PERADENIYA

For office use only:

**Application for Postdoctoral Fellowship/ Visiting Scholar**

Two copies of the completed application form should be sent to the Director of the PGIS.  
(Please attach the documents mentioned in the application checklist to both copies)  
All entries should be typewritten.

**Application Checklist**

Please tick or cross in front of the documents which are attached with your submitted application.

1. ( ) Application form
2. ( ) Graduate transcript
3. ( ) Curriculum Vitae
4. ( ) Research proposal
5. ( ) Two Confidential letters of recommendation directly from recommenders by email or mailing to below address.
6. ( ) Recommendation of local supervisor/ mentor

Please send the complete application and supplemental materials listed above via:

Email to: [director@pgis.lk](mailto:director@pgis.lk) title: Application for Postdoctoral Fellowship/ Visiting Scholar programme

Or send by mail to: Director  
Postgraduate Institute of Science (PGIS)  
P.O. Box 25  
University of Peradeniya  
Peradeniya

## INSTRUCTIONS

The postdoctoral fellow offer is a short-term research position that provides further training in a particular field. During this period, the Postdoctoral Fellows/Visiting Scholars have an opportunity to conduct independent research, sharpen technical skills, and focus on their research interests.

### **Types of Postdoctoral/Visiting Scholar Positions**

The PGIS offers two types of positions.

1. PGIS-funded Postdoctoral Fellows
2. Self-funded/Nationally or internationally funded Postdoctoral Fellows/Visiting Scholars

The PGIS offers a limited number of grants for postdoctoral applicants, and suitable applicants are selected from a committee appointed by the Board of Management of the PGIS.

### **Eligibility Criteria for Postdoctoral Position**

- The applicant shall be a Ph.D. holder (awarded within the last five years from a recognized higher education institute)
- Age limit is 45 years or below

### **Eligibility Criteria for Visiting Scholar**

- The applicant shall be a Ph.D. holder with a minimum of 10 years of research experience
- Age limit is 60 years or below

### **Terms and Rules**

- The panel appointed by the Board of Management of the PGIS, will evaluate all applications received in a given year based on the academic record, and scientific quality of the research proposal, aligned with the mission of the PGIS.
- The appointment is temporary, full-time basis as outlined in the appointment letter, and has fixed starting and end dates. Further, a Postdoctoral Fellow/Visiting Scholar is required to work five days per week inclusive of weekends.
- Extension and monitoring of the progress of the Postdoctoral Fellow shall be evaluated by a three-member panel appointed by the Research Grant Committee (RGC) of the PGIS.
- The Postdoctoral Fellow/Visiting Scholar shall work independently in collaboration with a supervisor/mentor who is an academic member associated with the PGIS.
- Initial appointment at the PGIS is for six months for the PGIS funded Postdoctoral Fellows. However, for Postdoctoral Fellows/Visiting Scholars with outside funding, the duration is the length of their fellowship award funding.
- Extension of the position for which the PGIS funded postdoctoral positions will be based on the progress and the recommendation of the supervisor/mentor and a three-member panel appointed by the RGC of the PGIS. The extension of such cases will be a maximum of two years.
- All Postdoctoral Fellows should submit a one-page monthly progress report through the supervisor/mentor to the Director, PGIS (Format- according to the PGIS).
- A Postdoctoral Fellow shall present his/her progress in the research in every six months to the panel appointed by the RGC of the PGIS.

- All Postdoctoral Fellows/Visiting Scholars should submit a final report based on the research carried out during the tenure at the PGIS through the supervisor/mentor to the Director PGIS (Format- according to the PGIS).
- The Postdoctoral Fellow/Visiting Scholar is not allowed to engage in any other full-time work or research during the period of the said appointment.
- The PGIS-funded Postdoctoral Fellows may not undertake any paid employment outside the PGIS without the prior approval of the Director/PGIS.
- The selected Postdoctoral Fellows/Visiting Scholars are expected to participate actively in the activities of the PGIS based on the recommendation of the Director/PGIS.
- A Postdoctoral Fellow/Visiting Scholar is permitted to teach up to one course per semester in the postgraduate programmes conducted by the PGIS for additional payments at the PGIS rates.

## APPLICATION FORM

### 1. PERSONAL DATA

<b>SURNAME:</b> Prof./Dr./Mr./Miss/Mrs. .... <i>(In capital letters)</i>			
<b>OTHER NAMES:</b> ..... <i>(In capital letters)</i>			
<b>ACADEMIC/ INSTITUTIONAL ADDRESS:</b> ..... ..... ..... .....		Phone: ..... Fax: ..... E-mail: .....	
<b>PERMANENT HOME ADDRESS:</b> ..... ..... ..... .....		Phone: ..... Fax: ..... E-mail: .....	
<b>DATE OF BIRTH</b>	<b>CITIZENSHIP</b>	<b>NATIONAL IDENTITY CARD NO.</b>	<b>SEX</b>
<b>PRESENT EMPLOYMENT</b> <i>(if any):</i>           			

## 2. ACADEMIC DATA

### 2.1 Academic Qualifications

<i>University/Institute</i>	<i>Degree/Diploma with Subjects: (Do not use abbreviations ex: PGDE)</i>	<i>Year</i>	<i>Grade/Class etc.</i>

### 2.2 Research: Publications/Experience

*(Use additional sheets if necessary)*

## 3. OTHER QUALIFICATIONS:

*(Fellowships, scholarships, awards, membership in professional bodies etc.)*

Year	Qualification	Institution

## 4. PROGRAMME DETAILS

Programme applied for: Postdoctoral fellowship/ Visiting scholar (strike through the irrelevant)
Field of Study:

Proposed field of research:
Tentative title of the research:
Visiting scholars only.
State financial or other support available:
<b>If the research project involves human or animal subjects or any other ethical issues, please request clearance from the PGIS Ethical Committee. Required forms can be down loaded from the PGIS website or obtain from the Director's Office</b>

## 5. DECLARATION OF THE SUPERVISOR/S/MENTOR/S

This is to certify that I/we agree to supervise/mentoring the applicant for the programme of study mentioned in the application.

Supervisor's/Mentor's Name	Designation	Address	Signature
1.			
2.			
3.			

## 6. ANY OTHER RELEVANT INFORMATION

Have you applied for admission to this programme previously? Yes/No If yes, give details:
Are you currently engaged with another research at any other university/institute? Yes/No If yes, give details:
Any other information:

## 7. DECLARATION OF THE EMPLOYER

*(To be completed by the Head of the university/department/private or public sector institute if the applicant is an employee of such an organization).*

This applicant can/cannot be released full time/part time if he/she is selected to follow the above research fellow programme.

Date: .....

.....  
Signature of the Employer

---

## 8. RECOMMENDATION OF THE EVALUATION COMMITTEE/PGIS

Field of study/subject and the Supervisors/Mentors proposed for the applicant as given in Sections 4 and 5 are approved.

The research proposal is

Outstanding		Good		Acceptable		Marginal		Unacceptable	
-------------	--	------	--	------------	--	----------	--	--------------	--

The Evaluation Committee recommends/does not recommend offering a Postdoctoral fellowship/ Visiting Scholar position to the applicant.

Date: .....

.....  
Signature of the Chairman/Evaluation Committee

---

## 9. APPROVAL OF THE RESEARCH GRANTS COMMITTEE/PGIS

Registration is approved/not approved.

Observations *(if any)*:

Meeting No.

Minute No.

Date:.....

.....  
Signature of the Chairman  
Research Grants Committee/PGIS