**Form: PGIS RG/05**

Director,

Postgraduate Institute of Science,

University of Peradeniya,

Peradeniya.

**Progress Report (after 1 Year)**

**Recipients of PGIS Research Grants must submit a six-month Progress Report (PR) during the first and second phases of the grant period. The Final Report (FR) should be submitted three months after the completion of the Research Grant.**

**Duly completed PR should be sent to the Coordinator/PGIS Research Grant through the Chairperson of the relevant Board of Study (BoS) and Director/PGIS.**

1. Research Grant No. ……………………………………………………..

2. Title of Research Project………………………………………………………………………...

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 …….……………………………………………………………………………………………..

3. Name of Grantee………………………………………………………….

4. Names and Affiliations of Collaborators (if any)

 (1)………………………………………………………………………………………..

 (2)……………………………………………………………………………………..

5. Date of award of the Research Grant…………………………………

6. Period covered by the Progress Report:

 From: ………………………… To: ………………………………..

7. Description of work carried out during the period covered, as mentioned above.

 (Should be categorized under the following headings where applicable)

 Fieldwork: …………………………………………………………………………………. …..

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 Laboratory Studies: …….……………………………………………………………………….

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Data collected: ……………………………………………………………………………………..

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Results Obtained: …………………………………………………………………………………..

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8. List of any conference proceedings and publications arising from the project work ………………………………………………………………………………………………………

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9. Any problems encountered during the project ………………………………………………….

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10. Is the work on schedule? ……………………………………………………………………….

 (a) If not give reasons for the delay/s:…………………………………………………………..

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 (b) Any further delays anticipated ……………………………………………………………...

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 (c) What steps can be taken to avoid the anticipated delays ……………………………………

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11. Work planned for the next six months:

 (a) Fieldwork: ……………………………………………………….........................................

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 (b) Laboratory work:…………………………………………………………………………...

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12. Expenditure during the period of the Progress Report:

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| --- | --- | --- | --- |
| Detailed Budget | Amount allocated (Rs.) | Amount spent (Rs.) | Balance (Rs.) |
|  |  |  |  |
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13. Any other comments/issues encountered: ……………………………………………………...

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 Signature of the Research Assistant Date

(i) Recommendation of the Principal Investigator ..…………………………….

 Signature and Date

(ii) Recommendation of Chairperson/Board of Study …………. ...….………………………...

 Signature and Date

(iii) Recommendation of the Coordinator/PGIS Research Grant Committee

 ………………………………………………………………………………………………….

 ………………………………………………………………………………………………….

 ………..……………………………….. ……………………..

 Signature of the Coordinator/PGIS Research Grant Date

(iv) Approval of the Director/PGIS

 ………………………….. ……………………..

 Signature of the Director/PGIS Date