

CALL FOR STUDENT CREDIT MOBILITY TO THE UNIVERSITY OF LAS PALMAS DE GRAN CANARIA (SPAIN) IN THE ERASMUS+ KA107 PROGRAMME FRAMEWORK

1. GENERAL INFORMATION

1.1. PURPOSE

The *Erasmus+ Mobility for Studies* Programme offers students from Non-EU Universities the chance to spend a period of continuous study at the University of Las Palmas de Gran Canaria (ULPGC) during the academic year 2018/19.

Mobility students will receive a grant, can attend courses and use all the facilities available at the ULPGC with no additional tuition fees. All learning activities approved in the Learning Agreement and completed successfully must be fully recognized at the home university. The Erasmus+ Programme offers students the chance to gain cultural experience abroad, become familiar with other higher education systems and meet young people from other countries, actively contributing to the process of international integration.

The grants offered to Erasmus+ Mobility for Studies students do not cover all the expenses, but are merely a contribution to bearing the additional costs of the stay abroad.

1.2. FUNDING

The grants include:

- **A European Union contribution (individual support).** An amount established according to the country of destination and the actual number of days spent at the Receiving Institution. In Spain the mobility contribution is **800€ per month**. The minimum and maximum **duration of mobility periods is 3 months (minimum) to 12 months (maximum) for students**.
- An additional amount to cover **travel expenses (travel support)**. The amount is calculated according to the distance band appearing below:

100 - 499 km: 180 Euros
500 - 1999 km: 275 Euros
2000 - 2999 km: 360 Euro
3000 - 3999 km: 530 Euros
4000 - 7999 km: 820 Euros
8000 - 19999 km: 1100 Euros

Distance calculator: Distance between the city of the home ULPGC. The distance will be calculated as follows: http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

2. APPLICATION REQUIREMENTS AND PROCEDURES

2.1. GENERAL ADMISSION REQUIREMENTS

The student has to be enrolled in the Home University, which must be a partner of the ULPGC within the Erasmus+ framework. Therefore the **“Inter-institutional agreement 2017-2019 between institutions from Programme and Partner Countries”** must be signed before the mobility period starts.

The student has to comply with the requirements of the home University to participate in mobility programs

and be pre-selected by his/her home University in order to follow the application procedure.

2.2. APPLICATION PROCEDURE

2.1. First of all, to participate in this mobility program students will have to apply in their Home University and comply with the internal rules.

2.2. Secondly, students accepted by the home University to participate in the Program will be evaluated by the ULPGC, that will select the beneficiary candidates.

2.3. DEADLINES

DEADLINE for Registration and preselection at the home institution	Before 28 st February 2018
DEADLINE for sending documentation to the University of Las Palmas de Gran Canaria (by home institution)	31 th March 2018 (if a second round is needed: 31 th August 2018)
DEADLINE for final selection of candidates and waiting list by the University of Las Palmas de Gran Canaria:	30 th April 2018 (if a second round is needed: 30 th September 2018)
DEADLINE for nomination of beneficiary students by home Universities:	a) End of May 2018 to study at ULPGC during the first semester of academic year 2018/19 (September 2018-January 2019) or all academic year long.
	b) End of October 2018 to study at ULPGC during the second semester of academic year 2018/19 (January-June 2019)

3. SELECTION PROCEDURES

3.1. PRESELECTION BY THE HOME UNIVERSITY

All the selection process at the Home University will need to meet the criteria of transparency and equal opportunities for all applicants. The specific selection criteria will be clearly established and published in the website and by any other means used to spread and announce the call.

Home University will have to send to the ULPGC the text of the call (in its case, translated into Spanish, French or English) stating all requirements to apply for the mobility and grant.

The Home University will provide a pre-selection of candidates according to the following criteria:

1. For students enrolled in 1st cycle (Degree):

- Average grade of the student record
- The suitability of the proposed activities with the student's university degree.
- Language skills.
- Any other information indicated by the student in the application (other learning experiences, specific academic interests, etc.)

2. For Master and PhD students:

- Average grade of the student record
- The consistency of the proposed research activities
- Language skills
- Any other elements indicated by the student in the application (other learning experiences, specific academic interests, etc.).

3.2. MANAGEMENT OF APPLICATIONS

All the required documents presented by the applicants students must be accompanied by a Pre-Selection Letter.

This letter should include the following items:

1. List of nominated students in decreasing order of preference
2. The total number of points awarded to each student.
3. Intended studies at the ULPGC (see list of available studies in Appendix II)
4. Intended length of stay at the ULPGC (one semester -5 months-; two semesters -10 months- in case of Degree and Master Students; number of months in case of PhD Students)
5. Components of the selecting committee.
6. Criteria used in the nomination process.
7. Signature of the responsible person and stamp of the home University

3.3. SELECTION BY THE UNIVERSITY OF LAS PALMAS DE GRAN CANARIA

Once the ULPGC has received all the documents and Selection letters from the partner Universities, grants will be awarded to the students selected taking into account to the following criteria:

1. Besides the following, the **suitability of the proposed study/research activities** will be considered as **essential requirement**.
2. Balance in type and cycle of studies. In some cases, ULPGC can give preference to some type or cycle of studies, attending to the capacity of the Faculties and in order to comply with its internationalization plan. In particular, preference will be given to students of a Degree in Spanish Language and Hispanic Literatures. Mobility in Studies of the Faculty of Health Sciences (Medicine, Nursing and Fisiotherapy) can be considered on a case by case basis.
3. Balance between partner Universities, in case there is more than one partner in the same country.
4. Priority areas of research for the ULPGC in case PhD Students. In particular, preference will be given to applicants to the Doctorate in Linguistic and Literary Studies in their Sociocultural Contexts
5. Average grade.
6. Language skills (Spanish or English, depending on the language of instruction at the ULPGC). An adequate knowledge of the Spanish Language is required, given that classes at ULPGC are mainly taught in Spanish. At least B1 Level (according to the European Common Framework of Languages) is highly required.
7. Applicants with disadvantaged backgrounds and fewer opportunities compared to their peers will receive special attention. Sending University shall take into account this circumstance during the preselection of students and notify accordingly to ULPGC.

The selection process at the ULPGC will meet the criteria of transparency and equal opportunities for all applicants submitting their applications.

3.3. RESOLUTION OF THE CALL

The list of recipient students will be published by the ULPGC on the official website (movilidad.ulpgc.es) in March 2018 (if a second round is needed: July 2018).

The students must confirm the acceptance of the grant to their home University. Then the home University will make the official nomination through the ULPGC application.

4. OBLIGATIONS OF THE UNIVERSITY OF LAS PALMAS DE GRAN CANARIA

4.1. The ULPGC will send an acceptance letter and information package to the student once all the nomination by the home University has been received, once the list of selected students has been published on the official website of the ULPGC.

4.2. After arrival the student will receive an information package, student card, internet username and other useful information in a registration meeting with members of the International Office.

4.3. The ULPGC will provide the student with an academic coordinator at the Faculty where he/she will be enrolled, and who will sign the Learning Agreement and will support the student in all academic matters

4.4. The ULPGC will pay the grant after the student's arrival on the following bases:

- a) The participant shall receive individual and travel support in a timely manner. The participant will receive the support representing 80% of the total support from Erasmus+ EU funds after the start date of the mobility period.
- b) The submission of the online EU survey and the submission of the Confirmation of Stay shall be considered as the participant's request for payment of the outstanding balance. The institution shall pay the remaining amount (20%) within 30 calendar days or issue a recovery order in case a reimbursement is due.

4.5. At the end of the mobility the Secretary's office of each Faculty will provide the student with a Transcript of Records or a report of the research results. If the students leave the ULPGC before the end of the Semester, the Secretary's office of every Faculty will send the Transcript of Records to the home University and to the students individually at the end of the semester.

5. OBLIGATIONS OF THE PARTNER UNIVERSITY

5.1. The partner University will have to select students willing to participate in this mobility program through a selection process that has to meet the criteria of transparency and equal opportunities for all applicants. The specific selection criteria will be clearly established and published in the website and by any other means used to spread and announce the call. They will comply with the criteria established in section 3.1.

- 5.2. The partner University will have to send to the ULPGC a Pre-Selection Letter that includes the information related in section 3.2 before 31th March 2018.
- 5.3. Once the mobility period has come to an end,
- 5.4. Following the receipt of the Transcript of Records from the Receiving Institution, the Sending Institution should recognise the student's academic outcomes successfully completed at the Receiving Institution. The Sending Institution should fully recognise the total number of ECTS credits (or equivalent) and count them towards the student's degree, without the need for the student to take any further courses or exams.
- 5.5. The sending institution will report to the ULPGC on the effectiveness of the recognition process.

6. OBLIGATIONS OF THE STUDENT

- 6.1. Each Home University will establish a deadline for the submission of applications before the **28th February 2018**, in order to collect all the documents and make a preference list students in time. Students will have to apply for the mobility and grant before that date, and comply with the requirement of their University to participate in mobility programs.
- 6.2. Once accepted by the ULPGC and upon arrival in Las Palmas the student will have to sign a Grant agreement (instructions will be sent to the selected students).
- 6.3. The student has to apply for the visa in his/her home country; the ULPGC will send an acceptance letter in due time for this purpose.
- 6.4. The student has to book and assume the travel expenses by himself/herself and have enough money to **be able to afford the first month of stay in Spain** before he/she receives the first amount and travel expenses.
- 6.5. The student will contract his/her health insurance before leaving his/her home country. The student has to hire the **insurance OnCampus** (<http://oncampus.es/en>) to study at the ULPGC.
- 6.6. The **student has to organize his/her own accommodation**. The accommodation office at the ULPGC will support students in the search of accommodation.
- 6.7. The student has to attend classes or do research as approved in the learning agreement or the research programme; and compromise himself/herself to inform our International Office and home University in case of an earlier departure.
- 6.8. The student has to stay at the ULPGC at least 3 months (90 days) to be considered an Erasmus+ Student. Otherwise he/she will have to return the full amount of the grant and the travel expenses.
- 6.9. By the end of his/her stay, the student has to close the bank account.

7. SPREAD OF INFORMATION

The sending Universities will announce this call through their own websites and also will spread the news about this call in the local and regional media.

APPENDIX I: MAXIMUM NUMBER OF MOBILITIES FUNDED

COUNTRY	STUDENTS (INCOMING: MONTHS)	GRANT (EUROS/MONTH)	GRANT (TRAVEL EXPENSES)
Albania	100	800€	530€
Algeria	20	800€	275€
Benin	20	800€	530€
Philippines	30	800€	1.100€
Morocco	40	800€	275€
Mauritania	20	800€	360€
Sri Lanka	5	800€	1.100€

APPENDIX II: STUDIES AVAILABLE FOR MOBILITY

(ALL OF THEM TAUGHT ENTIRELY IN SPANISH UNLESS OTHERWISE STATED)

DEGREE STUDIES	
<p>Social Sciences and Law</p> <ul style="list-style-type: none"> • Degree in Business Administration and Management • Degree in Physical Activity and Sport Sciences • Degree in Law • Degree in Economics • Degree in Infant Education • Degree in Primary Education • Degree in Social Education • Degree in Labour Relations and Human Resources • Degree in Social Work • Degree in Tourism <p>Humanities</p> <ul style="list-style-type: none"> • Degree in Geography and Planning • Degree in History • Degree in Translation and Interpretation English-German • Degree in Translation and Interpretation English-French • Degree in Spanish Language and Hispanic Literatures • Degree in Modern Languages (most Courses are taught in English/French) 	<p>Experimental Sciences and Health</p> <ul style="list-style-type: none"> • Degree in Marine Sciences • Degree in Veterinary <p>Architecture and Engineering</p> <ul style="list-style-type: none"> • Degree in Architecture • Degree in Civil Engineering • Degree in Industrial Design Engineering and Product Development • Degree in Industrial Organization Engineering and Industrial Technology • Degree in Telecommunications Technology Engineering • Degree in Geomatics Engineering and Topography • Degree in Industrial Engineering • Degree in Computer Engineering • Degree in Naval Engineering • Degree in Chemical Engineering
MASTER STUDIES	
<p>Arts and Humanities</p> <ul style="list-style-type: none"> • Archaeology • African-Hispanic Relations • Historical, Cultural and Natural Heritage • Management of the Artistic and Architectural Heritage, Museums and Art Market • Professional Translation and Intercultural Mediation • Spanish and its Culture: Professional and Business Development <p>Social and Legal Sciences</p> <ul style="list-style-type: none"> • Accounting, Auditing and Taxation • Bank and Finance • Family and Social Community Mediation • Family Intervention • Integral Development of Touristic Destinations • Management and Human Resources • Marketing and International Business • Teacher Training for Compulsory Secondary Education and High School, Vocational Training and Language Teaching • Tourism Management and Planning • Tourism, Transport and Environmental 	<p>Sciences</p> <ul style="list-style-type: none"> • Coastal Management • Marine Breeding • Oceanography • Sustainable Management of Fishery Resources <p>Engineering and Architecture</p> <ul style="list-style-type: none"> • Computer Engineering • Energy Efficiency • ICT Solutions for Welfare and the Environment • Intelligent Systems and Numerical Applications in Engineering • Industrial Technologies • Telecommunication Engineering • Telecommunication Technologies <p>Health Sciences</p> <ul style="list-style-type: none"> • Animal Health and Food Safety • Veterinary Clinic and Therapeutic Research

Economics (taught in English)	
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DOCTORATE STUDIES
<ul style="list-style-type: none">• Linguistic and Literary Studies in their Sociocultural Context• Other programs can be considered on a case by case basis